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Anti-Racism Community Engagement Fund

Fund Information
Strand 2

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Anti-Racism Community Engagement Fund

Introduction

This guidance document has been developed to help you understand the purpose of the fund and what it aims to achieve.

It will take you through the fund aim and outcomes. It covers eligibility criteria, timescales, how much you can apply for and how to report back after you have held your event.

It is important that you read this information and the documents associated with this fund prior to and during the completion of your application a, which you will find on our website.

If you are unclear about any of the content and wish to ask any other questions, please email our team at antiracism@impactfundingpartners.com. Alternatively, you can phone and ask to speak to someone on 03303 413060.

Fund Information

The Design Advisory Group have sought the expertise of Impact Funding Partners to manage the fund on behalf of Scottish Government.

Purpose of the Fund

Given the short time constraints to carry out engagements, it is anticipated that most applicants will apply under strand 1 of this fund. However if community groups or organisations have the capacity to undertake a series of engagements, they can apply under strand 2. See below. Please be aware that applications can only be made for either strand 1 or strand 2.

The Anti-Racism Community Engagement Fund aims to provide community groups and organisations with funds, within this short timescale, to create a focused program/series of engagements on the future Anti-Racism Observatory of Scotland (AROS). The Design Advisory Group (DAG) and the future AROS value lived expertise as equally important as learned expertise. It is essential that we gather community expertise, not only about how people understand systemic racism in their lives but also to use that knowledge to build how they want this new organisation to work for them.

Attempts to address systemic racialised inequity have not managed to address the inequality. Evidence suggests that many outcomes have worsened (see [CRER report](#)).

The intention for the funding is:

- To build a deeper community understanding of the future AROS.
- To undertake a dedicated series of focused conversations/ engagements about how the participatory community research undertaken by the Anti-Racism Interim Governance Group (AIGG) in 2023 fed into the developing plan for the new organisation. (See event example below on P5 and [Community Briefing](#)).
- To explore, from this baseline, how people think the future AROS could work for them.

All events will report community responses to the DAG on behalf of the future AROS.

Organisations led by people adversely impacted by racism are particularly welcomed. You do not need to have been involved in the Anti-racism Interim Governance Group (AIGG) community research phase as the fund seeks new voices. We therefore encourage applications from organisations and community groups currently not engaged.

Strand 2 funding is for those organisations who might have time, capacity and interest to run a more sustained engagement between 10th September and 15th November with their members, as opposed to a one off event. The resources agreed under strand 2 are to support organisations to host a dedicated series of community events/conversations that build evidence for the future Anti-Racism Observatory of Scotland (AROS). This engagement will build upon the AIGG community research and explore how these communities may wish to contribute to the future AROS.

These events aim to ensure that perspectives from communities adversely impacted by systemic racism are sustainably and meaningfully embedded in the development and delivery of the new organisation.

Applications from organisations led by people adversely impacted by racism are particularly welcomed and encouraged to apply.

Timescales

The fund will open for applications on Tuesday 3rd September and will close on Friday 11th October 2024.

Events can be hosted anytime between 10th September, October and up to 15th November 2024.

Applications will be assessed, and decisions issued on a rolling basis. Earlier applications are recommended to ensure you receive a grant to assist you with hosting your conversation.

All Event Reporting to the Design Advisory Group must be completed within 2 weeks of the host event. All Finance Reporting to Impact Funding Partners must be completed within 2 weeks of hosting the event.

Who Can Apply?

The following points cover who is eligible to apply. If you are unclear about your eligibility, please email us at antiracism@impactfundingpartners.com or telephone 03303 413060.

Organisations led by people adversely impacted by racism are particularly welcomed. Organisations must have demonstrated experience working with communities adversely impacted by systemic racism, have the ability to gather community expertise and have capacity to deliver the proposed engagement event.

To be eligible for funding, the following requirements should be met:

- Must be a third sector organisation, grassroots or community group.
- Where an organisation applying to the fund is registered outwith Scotland, they must provide robust evidence that they have a strong track record of delivering in Scotland and that the conversation will only take place in Scotland and involve people living in Scotland.
- Experience working with communities adversely impacted by systemic racism.
- Must have a constitution or set of rules.
- Must have a bank account in the organisation's name with at least two unrelated signatories. This must be held with a bank regulated by the Financial Conduct Authority.

How Much Can Organisations Apply For?

- Up to £5000 for a series of events.
- Additional funding available for accessibility needs if this will exceed the £5000 limit (to be discussed with Impact Funding Partners prior to submitting an application).

What Costs Will the Fund Cover?

Costs should relate directly to holding one event. You can request a grant to cover the following costs:

Reimbursement for participant expertise/time*

(See [Scottish Government guidance](#))

- Participant involvement requiring no or a small amount of preparation (less than one hour), plus approximately two hours of activity: reimbursement approx. £80
- Participant involvement which is approximately half a day's activity, which may require no or a small amount of preparation time (less than one hour): reimbursement approx. £120
- Facilitator
- Transport costs
- Accessibility needs (childcare, translation, etc)
- Venue hire
- Food
- Reporting costs (e.g., illustrators)
- Volunteer/support staff expenses where these are additional in support of the event

***Note 2:** The Design Advisory Group and future AROS values lived expertise as equally important as learned expertise. It is essential we gather community expertise to build its processes, therefore we are providing funding so that organisations can pay all participants at the same rate as research participants as experts advising Government.

Event example

- An organisation could propose a series of three events to engage communities adversely impacted by systemic racism in the development of AROS. The series might begin with a workshop where 5-7 community leaders from diverse backgrounds are brought together to learn about AROS, discuss the recommendations from the Anti-Racism Interim Governance Group (AIGG) community research and plan for wider community engagement. These leaders could then each facilitate their own community session, reaching out to 10-15 members from their networks to gather insights on experiences of racism, visions for an anti-racist Scotland, and expectations for future AROS.

The series could conclude with a synthesis workshop where the community leaders come together to distil key themes and develop recommendations based on all the community session.

Event Requirements

1. The events must take place between 10th September and 15th November with a minimum of five people.
2. Organisations can propose multiple events in a single application.
3. Each event should contribute uniquely to the overall engagement strategy.

Payment Process

1. Upon approval, the organisation will be notified of participation budget award and will be required to complete and sign their conditions of grant electronically.
2. The organisation should proceed with event planning and delivery.
3. Payment will be made into the nominated bank account within 7 working days of signing conditions of grant.

Reporting Requirements

1. You must submit event reports to the Delivery Advisory Group (DAG) within two weeks of hosting the event covering the entire series of events. The report is to include:
 - Quantitative data (number of participants).
 - Qualitative data (key themes, recommendations for AROS development)
 - Evidence gathered for future AROS. Event organisers should collect feedback from participants, which will be included in the post-event report.
2. Submit financial report detailing how the grant was spent to Impact Funding Partners using the template provided within two weeks of hosting the event.

Impact Funding Partners Support

Application Stage: The team can offer guidance on completing the application form and clarify any questions about the grant requirements. Contact details are on page 2 of this document.

Community Outreach Consultant Support

A dedicated Community Outreach Consultant will be available to provide support throughout the grant process, with priority given to smaller organisations. This

prioritisation aims to ensure that organisations with less resources or experience have access to the guidance they need to participate effectively in the programme.

The consultant will offer support in the following areas:

Pre-Event Planning: Once funding is approved, the consultant will conduct pre-event check-ins to ensure preparations are on track for each event and offer any necessary support. Extra attention will be given to smaller organisations that may need more assistance in event planning and logistics.

Event Execution: The consultant may be available to attend events, providing on-site support if required. Priority for on-site support will be given to smaller organisations.

Post-Event Reflection: The consultant can assist in synthesizing learnings across multiple events to maximise impact. Smaller organisations will be prioritised for more intensive post-event support and guidance.

All applicants and grant recipients are encouraged to utilise this resource to enhance the quality and impact of their community engagement events. However, smaller organisations are particularly encouraged to take advantage of this support to strengthen their capacity for effective community engagement.

Accessibility and Support

Support available via email: antiracism@impactfundingpartners.com or telephone 03303 413060.

The DAG and IFP will be hosting an online information session, offering three different dates between September 11th and September 24th to provide flexibility in attendance. You only need to attend one session. Please sign up using the JotForm link below:

1. Wednesday 11th of September at 10am: [Sign up here](#)
2. Tuesday 17th of September at 2pm: [Sign up here](#)
3. Tuesday 24th of September at 7pm: [Sign up here](#)

Community Outreach Consultant is available for personalised support throughout the process.

Proactive outreach to organisations working with communities adversely impacted by systemic racism

Application Process

1. Fund opens for applications: Tuesday 3rd September
2. Online application form submission
3. Eligibility check and assessment by grant administration team
4. Recommendations to short-life committee/panel
5. Decisions communicated on a rolling basis

Applicants are encouraged to contact Impact Funding Partners for support during the application process. Where required, IFP can connect with Community Outreach Consultant for further support.

The Community Outreach Consultant will be available to provide guidance and support throughout this process, ensuring that funded events have the greatest potential to contribute meaningfully to the development of AROS and to embed community perspectives in anti-racism work in Scotland.

Links to Associated and Relevant Documents

The following relevant documents, guidance and application form can be found on our webpage by clicking [here](#):

- Fund Information
- Application Form
- Anti-Racism Interim Governance Group (AIGG) Community Research
- A Template to support communities to develop their proposals as well as to help facilitate their events

 info@impactfundingpartners.com

 01383 620780

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www.impactfundingpartners.com

Impact Funding Partners

Robertson House, 152 Bath Street, Glasgow, G2 4TB

Scottish Charity Number: SC035037

Company Number: SC261186

@Impact_Funding

